

The Prep Tour Refund Policy

It is the intention of the Prep Tour to honor requests for **valid** refunds made for **timely** withdrawals and weather related cancellations. Due to the administration of such a large number of events, **ALL** refund requests **must be made by applicant in writing within 14 days of the expired event** with the attached refund request form filled out. These may be emailed or postmarked. **Beginning in 2015, a \$5 processing fee will automatically be assessed and deducted from any applicable refund.**

NOTE: A refund request does NOT take the place of a timely withdrawal or cancellation from a tournament. Only a timely phone call, text or email **no less than 6 days prior** to tournament will properly document a player's valid withdrawal from tournament play. Withdrawing from a tournament does not automatically cause a refund. A timely refund form must still be **filled out in writing** and submitted by email or postmarked within 14 days of the tournament.

Refunds and Withdrawals

Requests for withdrawals received **prior to 6 days** before the event's first round of play **will** be honored.

1. Withdrawal requests received **less than 6 days** prior to the start of the event will **not** be honored.
2. Once a player's name is posted on the tee sheet, he/she is **no longer eligible** for a non-weather related refund.
3. Not showing up for an event is a direct violation of our refund policy and will not be eligible for any refund, even if you registered late with a credit card.

NOTE: Withdrawing from a tournament does not automatically cause a refund. A timely refund form must still be **filled out in writing** and submitted by email or postmarked within 14 days of the tournament.

Rainouts and Inclement Weather

The Tour will make **every effort** to play an event to its conclusion. We will continue play in wet weather unless lightning or severe weather is in the near forecast. In the event that participants need to evacuate the course, tournament officials and the host facility will sound an air horn. Once the air horn is blown you **must** discontinue all play. Wherever your ball lies, please mark it and we will make every effort to continue play.

In the event a stipulated round is canceled due to inclement weather, the Tour will make every effort to post a score for that particular day. 9 hole increments will be used for shortened rounds. An entire age division must have completed the same 9 holes for the score to post for that day; otherwise no scores will be posted.

REFUND POLICY (WEATHER-RELATED)

Should severe weather, frost, or other circumstances beyond the control of the Tour or a host facility result in closure of the facility before or during a tournament; the following procedure will be used:

The Tour will honor a timely **written refund request form** in the case that a contest cannot be completed due to severe weather. This form must be submitted by the applicant since refunds are not automatically generated by the Tour. The amount of the refund remitted shall be based on the associated costs of the administration of the event in question. Beginning in 2015, a \$5 administrative processing fee will be assessed and deducted from any applicable refunds.

The Tour defines an 18-hole stipulated round as completed when the same (9) nine holes of golf have been completed by all participants in a particular age/gender division. Individuals representing the host facility and/or the Tour have the authority to cancel or delay events due to weather conditions prior to the completion of (9) nine holes by all participants.

The safety of our participants is our number one priority!

NOTE: The Prep Tour wishes to protect our competitors from any weather dangers but will often wait all day if necessary to complete competitions safely. If a player leaves a facility during a weather delay, and that player's division round is completed, no refund will be granted, regardless of player's circumstances.

Refund Policy Summary

The Prep Tour was created so that junior players get the opportunity to compete under adverse weather conditions. The Prep Tour will play in the cold, rain, and wind!

1. If all players in an age group play at least nine holes, the round is considered complete and not eligible for a refund.
2. If a player properly withdraws at least 6 days prior to the start of the event, they are eligible for a refund request.
3. Once a player's name hits the tee sheet, there are no refunds (except weather).
4. Injury or illness does not affect the 6 day refund rule.
5. A \$5 administration processing fee will be assessed and deducted from all refunds.
6. All refunds will be issued with a check not a credit card chargeback, regardless of how you paid your initial registration fee.

Prep Tour Refund Request Form:

Must be **received** no later than 14 days after event

\$5 processing fee will be deducted from refunded monies

Date of Request:

Current Date

Name of Player:

Player Name (First, Last)

Venue Paid For and Requesting Refund

Tournament Site Not Played or Canceled

Choose **One** Option Below:

A. Transfer Monies to Future Venue Site

(Transfer honored only upon timely space available)

Future Tournament Site Requested (not guaranteed)

OR

B. Issue Check Payable to:

Payee on Check

Payee (First, Last Name)

Complete Mailing Address

Street Address

City,

State

Zip